



**Leeds Safeguarding  
Adults Board**

# Strategic Plan 2016/19



**Leeds – A safe place for everyone**

## Foreword:

The Leeds Safeguarding Adults Board, Strategic Plan for 2016/19 sets out our Ambitions for the next three years.

We have developed our plans based on the new requirements of the Care Act, key messages from the Local Government Association Peer Review, the views of our partners and our communities, and our learning and reflections on how we can achieve the best outcomes for the people of Leeds.



This Strategic Plan sets out 4 Ambitions that will be the focus of all our work. These are designed to help us reach out to everyone in our communities, improve our responses to abuse and domestic violence and achieve a culture of continual learning and challenge where the person at risk is at the center of all we do.

In the future we will define our ambitions in terms of the difference we can make to people's lives and to be able to measure real progress. We however have some work to do before we can always present our plans in this way. To achieve this we will develop better ways to learn from people's experience of safeguarding and develop better ways to gather intelligence from across the partnership. This will help us to identify and focus on the key priorities where we can reduce harm and make the biggest difference to the lives of people in Leeds.

As we set out our plans for the next three years, we are aware of how much can be achieved by working in partnership. We wish to develop our working relationships with Safer Leeds, Leeds Safeguarding Children Board, and the Health and Wellbeing Board so that in the future, we are not just talking about ambitions for our Board, but ambitions for our City and how we will work together to achieve these.

A handwritten signature in black ink, appearing to read 'Richard Jones'. The signature is fluid and cursive, with a large loop at the end.

**Richard Jones,**  
Independent Chair  
Leeds Safeguarding Adults Board

Our Vision:

## Leeds – A safe place for everyone

The Leeds Safeguarding Adults Board is a statutory body made up from a range of organisations across the city, including:

- the police
- the local authority and
- NHS organisations.

The Board works together and with partners to end abuse of adults in Leeds.

Together we will:

- Prevent abuse
- Challenge abuse wherever it is found
- Campaign to raise awareness
- Reach out to provide people with the help they need
- Enable people to have choices and control over how they want to live
- Help people to recover from their experience of abuse and neglect
- Continually learn and improve how we work to safeguard people in Leeds.

## Our Ambitions for 2016/19



### Ambitions for 2016/19

The Board's Strategic Plan sets out how the Board will work towards achieving its Vision, Leeds – A safe place for everyone.

Four key ambitions will be the focus of our work over the next three years.

1. Seek out the voice of the adult at risk
2. Improve awareness of safeguarding across all our communities
3. Improve responses to domestic abuse and violence
4. Learn from experience to improve how we work

Each year we will set out the actions we will take to achieve each of these ambitions.

**Ambition 1:**  
Seek out the voice of the adult at risk



*"I am asked if I feel safe and what help I want,  
and this informs what happens."*

Our ambition is to seek out the voice of the adult at risk and for this to be focus of all our work.

- We will reach out to people who may be at risk of abuse and neglect,
- We will involve people in decisions about how we respond to their concerns,
- We will work with people to achieve the changes they need to feel safe.

**Ambition 2:**  
Improve awareness of safeguarding across all our communities



*"I receive clear and simple information about what abuse is,  
and how I can get help"*

Our ambition is for everyone to know how to seek help and to have confidence in how we will respond.

- We will promote awareness across the city,
- We will reach out to diverse communities,
- We will assess the effectiveness of the work we do.

**Ambition 3:**  
 Improve responses to domestic abuse and violence



*"I am confident that professionals will work together  
 and with me to get the best result for me"*

Our ambition is for everyone to receive the advice and support they need if they experience domestic abuse and violence.

- We will improve how we respond together, as a partnership
- We will ensure practitioners have the skills and knowledge to provide the support needed,
- We will learn by continually reviewing practice.

**Ambition 4:**  
 Learn from experience to improve how we work



*'I am confident that my feedback and experience  
 will help others'*

Our ambition is for us to improve how we work, based on the experiences of those concerned.

- We will ask people to give us feedback,
- We will learn from people's experiences,
- We will put this learning into practice.

## Our Plans for 2016/17

The Annual plan sets out specific actions each year, that help the Board achieve its Ambitions:

1. Seek out the voice of the adult at risk
2. Improve awareness of safeguarding across all our communities
3. Improve responses to domestic abuse and violence
4. Learn from experience to help others

Alongside these ambitions are Annual Development Objectives, new arrangements we need to put in place to support the ongoing development of safeguarding in Leeds.

This plan is reviewed at each Board meeting to make sure we are on track to achieve our aims.

Progress is rated on the following scale, as a quick guide to our progress:

Progress rating			
Blue Action Complete	Green Action on Track	Amber Action Delayed	Red Action not being achieved




If any person feels an important action has been missed out of this plan, they may make recommendations to:

Richard Jones, Independent Chair of the Leeds Safeguarding Adults Board,  
c/o Safeguarding Adults Partnership Support Unit, 2nd Floor, 2 Great George Street, Leeds, LS2 8BA

Email: [LSAB.Chair@leeds.gov.uk](mailto:LSAB.Chair@leeds.gov.uk)

# Safeguarding Adults Board, Annual Plan 2016/17


## 1. Seek out the voice of the adult at risk

Year 1 objectives: 2016/17	Actions / Performance Measures	Target Date	Lead	Progress (comments and rating)
<p>1.1 Reach out</p>  <p>"I am asked if I feel safe, whenever I am in contact with services"</p>	<p>a. Develop a 'reach out' strategy with strategic partners, to ensure we ask people if they feel safe during contacts with services</p> <p>b. Develop engagement materials promoting this new approach</p>	<p>October Board 2016</p> <p>October Board 2016</p>	<p>Executive Group</p> <p>Citizen Engagement Sub-group</p>	<p>Need to review achievable timescales for this action. <span style="float: right;">Green</span></p> <p>On hold pending agreement of strategy. <span style="float: right;">Green</span></p>
<p>2.1 Listen</p>  <p>"I am asked what would make me feel safe and this directly informs what happens."</p>	<p>a. Safeguarding practitioners will always ask what outcomes/changes the person at risk wants to achieve, with performance reported to the Board every 3 months.</p> <p>b. The outcomes/changes people want to achieve are defined by them.</p> <p>c. Safeguarding practitioners will always ask if we have achieved the changes the person wanted, with performance reported to the Board every 3 months.</p>	<p>February Board 2017</p> <p>February Board 2017</p> <p>February Board 2017</p>	<p>Quality Assurance and Performance Sub-group</p> <p>Quality Assurance and Performance Sub-group</p> <p>Quality Assurance and Performance Sub-group</p>	<p>Actions established in procedures. Requirements being added to Quarterly Performance Reports <span style="float: right;">Green</span></p> <p>Review of audit tools to ensure this requirement is captured. <span style="float: right;">Green</span></p> <p>Actions established in procedures. Requirements being added to Quarterly Performance Reports <span style="float: right;">Green</span></p>
<p>2.1 Involve</p>  <p>"I am involved in safeguarding, as much as I can be and as much as I want to be"</p>	<p>a. Undertake Reflective Practice Sessions with practitioners to identify best practice and any barriers to fully involving people in the safeguarding process.</p> <p>b. Make sure that all training explains how the adult at risk is to be included within the safeguarding process and why.</p>	<p>February Board 2017</p> <p>October Board 2016</p>	<p>Quality Assurance and Performance Sub-group</p> <p>Learning and Improvement Sub-group</p>	<p>Sub-group have reviewed a proposed format for these and will be consulting with wider partners during October. <span style="float: right;">Green</span></p> <p>The LSAB Learning and Improvement Strategy is needed before this can be actioned. This is due December 2016. <span style="float: right;">Amber</span></p>




## Safeguarding Adults Board, Annual Plan 2016/17

### 2. Improve awareness of safeguarding across all our communities


Year 1 objectives: 2016/17	Actions / Performance Measures	Target Date	Lead	Progress (comments and rating)
2.1 Spread the word    "I receive clear and simple information about what abuse is, and how I can get help"	a. Review our engagement materials. Make sure they are easily understood and accessible.	February Board 2017	Citizen Engagement Sub-group	Feedback on current materials currently being sought. Green
	b. Identify links and community networks to reach diverse communities	February Board 2017	Citizen Engagement Sub-group	Ongoing actions of the sub-group; currently exploring representation from Equalities Assembly Green
	c. Develop approaches to improve awareness within black, minority ethnic communities	February Board 2017	Citizen Engagement Sub-group	Revised messages within safeguarding information being considered. Green
	d. Include citizen representation at the Board that support links with black, minority ethnic communities	February Board 2017	Independent Chair	Options for representation being explored with Third Sector Leeds. Green
	e. Identify communities in need of awareness raising, to inform priorities for 2017/18	February Board 2017	Citizen Engagement Sub-group	Evaluate at end of year. Green

### 3. Improve responses to domestic abuse and violence

Year 1 objectives: 2016/17	Actions / Performance Measures	Target Date	Lead	Progress (comments and rating)
3.1. Skilled responses    "I am confident that professionals will work in the best way to support me with domestic abuse and violence"	a. Develop approaches that enable us to respond more quickly and in a multi-agency way to domestic abuse and violence	February Board	Board members organisations	Green
	b. Following an allegation being made, the adult at risk is always spoken to away from the person who may pose a risk to them.	December Board	Learning and Improvement	Green
	c. Undertake Reflective Practice Sessions to identify improved responses	February Board	Quality Assurance and Performance	Sub-group will consult on a proposed format during October. Green
	d. Make sure that all safeguarding training provides practitioners with the skills and knowledge to respond to domestic abuse and violence	October Board	Learning and Improvement	The LSAB Learning and Improvement Strategy is needed before this can be actioned. (Dec 2016) Amber

## Safeguarding Adults Board, Annual Plan 2016/17

### 4. Learn from experiences to improve how we work

Year 1 objectives: 2016/17	Actions / Performance Measures	Target Date	Lead	Progress (comments and rating)
4.1 Find out people's experience of safeguarding    "I am confident that my feedback will help others"	a. An independent service is commissioned to gather feedback from the adult at risk (or representative)	October Board 2016	Executive Group	Initial consideration of requirements being undertaken. <span style="float: right;">Green</span>
	b. Pilot of interviews held with the adult at risk (or representative)	February Board 2017	Executive Group	<span style="float: right;">Green</span>
	c. Channels established for 'other interested parties' to provide feedback	October Board 2016	Executive Group	On-line formats being explored for feedback. <span style="float: right;">Green</span>
	d. Learning from feedback reported to the Board for action planning.	February Board 2017	Executive Group	<span style="float: right;">Green</span>

### 5. Annual Development Objectives

Year 1 objectives: 2016/17	Actions / Performance Measures	Target Date	Lead	Progress (comments and rating)
5.1 Develop a broader understanding of the significant issues in the city	a. Develop multi-agency, intelligence led approaches to identifying Board priorities	February Board 2017	Quality Assurance & Performance Sub-group	Sub-group exploring information held by members to inform broader understanding <span style="float: right;">Green</span>
5.2 Undertake a review of the Board's Vision statement	a. Evaluation of Board Vision statement in preparation for 2017/18 Annual Plan	February Board 2017	Independent Chair	<span style="float: right;">Green</span>
5.3 Evaluate effectiveness of the Board working arrangements	a. Evaluate Board arrangements and roles b. Updated constitution agreed	December Board 2016	Independent Chair / Executive Group	<span style="float: right;">Green</span>
5.5 Develop working relationships to support citywide initiatives	a. Develop effective working relationships with Leeds Safeguarding Children Board, Safer Leeds Executive and the Health and Wellbeing Board	February Board 2017	Independent Chair / Executive Group	Joint Boards paper to be provided for December 2016 Board <span style="float: right;">Green</span>